

# THE PROPERTY STANDARD

Striving to provide  
A **better**  
place TO **LIVE**



## 2017 Annual Training Session

Algonquin College

May 28-June 2, 2017

**ALGONQUIN**  
COLLEGE



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## Contact Us:

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Italo Joe Luzi	President	<a href="mailto:ijluzi@bell.net">ijluzi@bell.net</a>
Warwick Perrin	Immediate Past President	<a href="mailto:wrp47@hotmail.com">wrp47@hotmail.com</a>
Catherine Goddard	Vice President/Conference Committee Chair/OMMI	<a href="mailto:cathgoddard@hotmail.com">cathgoddard@hotmail.com</a>
Craig Calder	Treasurer/General Secretary	n/a
Kristen Bickers	Newsletter	<a href="mailto:ckbickers@hotmail.com">ckbickers@hotmail.com</a>
Kimberly Bimm	Media Chair/Website	<a href="mailto:kbimm888@gmail.com">kbimm888@gmail.com</a>
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Grace Wilson	Administration Secretary	<a href="mailto:gracew@brantford.ca">gracew@brantford.ca</a>

## FIND US ON THE WEB!

Questions or Concerns????

Need to post a job opportunity???

[Contact Kimberly Bimm](#)





ONTARIO ASSOCIATION OF  
PROPERTY STANDARDS OFFICERS INC.



Dear Members:

It has been a busy couple of months for OAPSO and its Directors in early 2017. Our collective volunteer work for our membership to move our Association forward continues on many fronts as we face the varied by-law enforcement challenges, across the province. Providing dedicated training, working with our municipal stakeholder partners and the Ministry of Housing to develop strategies for transition as some municipalities assume property standards responsibilities and presenting property standards overviews at various events are just a few of the ongoing OAPSO initiatives in 2017.

Our Annual Training Seminar this year being held in our nation's capitol of Ottawa on the campus of the Algonquin College from May 29 through to June 2nd. Canada is celebrating 150 years in 2017 and we will ensure our ATS is as memorable as our country's celebrations, in the capitol city. We have social events planned including our welcoming afternoon BBQ cookout on Sunday's Registration Day, a boat cruise on the Monday evening, a formal President's Dinner hosted by yours truly on the Wednesday evening and other social events designed to get everyone networking and participating in the celebrations. There are a limited number of rooms available in Ottawa - for registration information for all training courses offered, visit our website: <http://www.oapso.ca/>

I along with OAPSO Past Presidents Warwick Perrin and Shayne Turner will be attending the two day 2017 Municipal Licensing and Law Enforcement Forum on May 11th and 12th being held at the Four Points Sheraton Toronto Airport. The forum is developed by the AMCTO in partnership with Municipal Law Enforcement Officers Association (MLEOA), the Prosecutors Association of Ontario (PAO) as well as OAPSO. Our participation in these Forums provide opportunities to provide our members with a voice ensuring that its concerns and challenges are heard and that we are participating in the development of by-law enforcement strategies and solutions for all municipal by-law enforcement issues.

In January of this year, Len Creamer retired from the City of Clarington as the Manager of Municipal Law Enforcement after a 25-year career in municipal by-law enforcement. Len began his career in law enforcement 1978 when he joined the London Police Department. Len joined the Municipality of Clarington in April, 1989. After serving as a by-law enforcement officer for 2 years, Len was promoted to Manager. In his private life, Len, and his wife Kathy have raised their two children and they are also the proud grandparents of one grandson. When not leading his unit and serving Clarington's residents, Len spends a great deal of his time volunteering with the 29th St. Alphonsus Rovers Crew and as a tour guide at the Canadian War Plane Heritage Museum in Hamilton. Len also leaves an indelible mark with OAPSO having served on the Board of Directors for 22+ years and held various positions including registrar, Vice-President and served as President of OAPSO from 2005-2008. Len's un-conditional volunteer efforts for OAPSO merits the membership's respect and praise - I look forward, on behalf of the entire OAPSO membership, to recognizing Len Creamer at this year's ATS in Ottawa for his many years of dedicated and unselfish service to our Association.

Finally, in the coming months, topics such as student housing, Airbnb and Marijuana Dispensaries will be subjects of discussion, examination and updates, from the unique OAPSO perspective.

Respectfully,

Italo Joe Luzi, CPSO, CET, MLEO

President, OAPSO



## ONTARIO ASSOCIATION OF PROPERTY CODE OF ETHICS STANDARDS OFFICERS

**A Property Standards Officer** owes certain duties to the public, to his employers, to other members of his profession, and to himself and shall act at all times with:

- a) fairness and loyalty to his associates, employers, and the public
- b) fidelity to public needs
- c) devotion to high ideals of personal honour and professional integrity.

**A Property Standards Officer shall:**

- a) regard his duty to public welfare as paramount.
- b) endeavour at all times to enhance the public regard for his profession and his Municipality, by extending the public image thereof.
- c) not give opinions or make statements on matters relating to property maintenance unless he clearly discloses on whose behalf he is giving the opinion or making these statements.
- d) not express publicly or while he is serving as a witness before a court, commission or other tribunal, opinions on property maintenance matters that are not founded on adequate knowledge or honest conviction.
- e) make effective provisions for safety of life and health of a person who may be affected by work for which he has ordered and at all times shall act to correct or report any situation which he feels may endanger the safety or the welfare of the public.
- f) make effective provision for meeting lawful standards, rules or regulations relating to environmental control and protection, in connection with any work he has ordered.

**A Property Standards Officer for his employer shall:**

- a) act as a faithful agent or trustee and shall regard as confidential, any information obtained by him as to the business affairs, methods or processes of his employer and avoid or disclose any conflict of interest which might influence his actions or judgement.
- b) present clearly to his employers, the consequences to be expected from any deviation proposed in the administration of his duties and responsibilities as designated by statutes, where he is responsible for the technical adequacy of professional work.
- c) have no interest, direct or indirect, in any materials, supplies of equipment used by his employer or in any person or firms receiving contracts from his employer unless he informs his employer in advance of the nature of the interest.
- d) discloses immediately, any interest, direct or indirect which might in any way be construed as prejudicial to his professional judgement.
- e) carry out his work in accordance with applicable statutes, regulations, codes and by-laws.
- f) co-operate as necessary in working with other professionals as may be engaged on a project.

**A Property Standards Officer shall:**

- a) maintain the honour and integrity of his profession and without fear or favour expose before the proper tribunals unprofessional or dishonest conduct by any other member of the profession.
- b) Undertake only such work as he is competent to perform by virtue of his training and experience, and where advisable, retain and co-operate with other professionals or specialists.

# IN MEMORIUM.....



Hi, for those of you who do not know me, my name is Nicolino Brusco. I am employed by the City of Vaughan and I am the Supervisor of the Property Standards Officers within the By-law & Compliance, Licensing & Permit Department. I am one of Danny DiPasquales' best friends and it is with great sadness (and pride) that I write this piece for OAPSO to celebrate and remember the life of my friend.

Danny's life was taken away from us too soon and it is hard to understand why tragic things like this happen to such good people. However, this is a question without an answer and we should not dwell on the loss of our dear friend, father, son, brother and colleague, but rather remember him for the man he was.

Danny DiPasquale and I first met in September 1989. I was young, full of energy and had the will to learn and Danny had more than enough desire to teach; hence he became my mentor. We bonded instantly and became close friends; both at work and within our personal lives.

For those of us who were fortunate enough to know Danny, you know that he was a strong person through and through, in character, personality and presence. He was an incredible man, loved and respected by everyone who knew him. He was a family man, always talking about his two children and how proud he was of their accomplishments. He was a giving man and despite any issues that may have been causing him problems, he always made time to listen to his friends and colleagues, offering positive and caring advice, both on a professional and personal level. Danny was incredibly responsible, intelligent and caring. You knew that you could trust him with anything and I, as well as those who worked with him at the City of Vaughan, from members of Council to the officers under his command, members of OAPSO and, MLEO respected him more than words can ever say.

Professionally, several of Danny's highlights included the starting of the children's Christmas Party at the City of Vaughan; organizing OAPSO and MLEO Conferences; and, arranging our departmental bagel breakfasts.

For those of you who never had an opportunity to know Danny, you would have heard of him while enrolled in OAPSO; The case: *White et al v. City of Vaughan*. His work on this specific case clearly impacted how enforcement was brought to a higher standard.

It is incredibly sad that Danny's life ended so soon and I cannot put into words how much I will miss him. Danny was a positive person and would not want us to be sad at his passing. If he were here he would tell us to cheer up, smile and remember all the great memories we shared. Even though Danny may be gone, his memory will live on, in all of us, forever. Danny, I appreciate your friendship and will never forget you.

Today, for those of us who knew Danny, let's celebrate his life, remember all the remarkable things he accomplished and how wonderful his life was.

Sincerely,

Nicolino Brusco, B.A., A.M.C.T., C.P.S.O.  
Acting Manager, By-law & Compliance  
(905) 832 8505, ext. 8282 [nicolino.brusco@vaughan.ca](mailto:nicolino.brusco@vaughan.ca)



*In Loving Memory of*

*Danny Di Pasquale*

*September 21, 1952 - August 7, 2016*

**DEDICATED TRAINING - City of Brampton Hosting  
PART THREE ADVANCED LEVEL CPSO TRAINING**

**Monday April 24, 2017 to Thursday April 27, 2017**

**OAPSO is now offering Part III Training, being held at:**

***Flower City Campus, Building 2 (Lower Level)  
8850 McLaughlin Road South  
Brampton ON L6Y 5T1***

***Directions available here***





Room capacity is Limited, and a minimum of 25 applications are required. Your applications are required as soon as possible, with a cut-off date no later than **MARCH 17, 2017**

Please print off the application, which is available below and mail it with your payment to:

***Catherine Goddard  
OAPSO Professional Development Committee Chair  
150 Central Park Drive, Suite 200  
Brampton, ON, L6T 2T9***

**Attachments:**

File	File size
 FCCC DIRECTION - BUILDING 2.png	3621 Kb
 OAPSO - 2017 Brampton Application Part 3.pdf	

# ANNUAL TRAINING SEMINAR AND CONFERENCE 2017

Algonquin College  
1385 Woodroffe Avenue  
May 29th - June 30th

COME AND CELEBRATE CANADA 150 IN THE NATION'S CAPITAL

This year's Annual Training Seminar is sure to be one of OAPSO's best, being held in the heart of Canada during one of the most monumental times.

Welcome to Ottawa, home of Canada's 150<sup>th</sup> as well as, Parliament, The ByWard Market and The River Queen.



In addition to your week of training, which will include the stimulating topics on Construction, Investigation and Legal Processes, as well a variety of Part 4 topics, OAPSO has planned a spectacular boat tour for the Monday night social, which is sure to take your breath away. Ottawa River is breathtakingly beautiful and the view of the Parliament Buildings is absolutely stunning. Overall a fantastic OAPSO adventure!

As usual, OAPSO's Hospitality suite will be up and running as of Sunday afternoon and is where you will enjoy your evenings relaxing, getting sound advice from instructors, taking in the surroundings and networking. Sunday night will include the "Welcome Back BBQ" for all members, hosted by non-other than your OAPSO Board of Directors. We look forward to seeing you all again and meeting our newest members. Most importantly we will also be hosting our Annual Bill Smith Memorial Silent Auction for which we have already started to receive some spectacular donations from businesses such as, Cox Creek Winery, Michael Hill, The City of Ottawa, The Township of Mapleton and Tourism Ottawa. In addition to these donations, OAPSO will also be auctioning off more Raptors swag, as well as a variety of gift bags. Donations continue to pour in, and if you or your Municipality would like to donate an item, please contact Kristen Bickers at [ckbickers@hotmail.com](mailto:ckbickers@hotmail.com).

Wednesday night is our formal Presidents dinner, where you will engage in an elegant evening surrounded by friends of the Association and your Board of Directors. In addition, a member of the Ottawa Habitat for Humanity will be in attendance to accept the donation that was raised through our silent auction. Throughout the evening we will be enlightened with the talents of Illusionist, [Ray Chance](#).

If you haven't attended an OAPSO ATS in the past, we promise that you will come away with an amazing experience and surpass your expectations. If you are coming back to join us for another year, we look forward to

seeing you again. OAPSO's professional instructors, and dedicated Board of Directors are anticipating an outstanding year. We look forward to assisting you with your goal of obtaining your Certification and/or enhancing your skills. See you in May 2017.





ONTARIO ASSOCIATION OF  
PROPERTY STANDARDS OFFICERS INC.



# APPLICATION FORM

**2017 Annual Training Seminar**  
**Certified Property Standards Officer Training Program**  
**May 28<sup>th</sup> to June 2<sup>nd</sup>, 2017**  
 Algonquin College, 1385 Woodroffe Avenue, Ottawa, Ontario



First Name:	Last Name:	M <input type="checkbox"/>
		F <input type="checkbox"/>
Municipality/Employer:		
<b>Address to which all correspondence is to be sent:</b>		
Email:	Phone:	

<b>Full Package</b>	Includes all meals, accommodations, training materials and exam.	<b>Day Package</b>	Includes training materials and meals for the day only (No accommodations)	<b>Single Day Package</b>	Includes training materials and Lunch. (No accommodations)
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For "Single Day" attendance please indicate which day attending: ➔

PLEASE INDICATE WHICH COURSE YOU WOULD LIKE TO ATTEND		FULL PACKAGE	DAY PACKAGE	SINGLE DAY
Part 1 (Basic)	Member	\$1,195.00 <input type="checkbox"/>	\$ 815.00 <input type="checkbox"/>	N/A
	Non-Member	\$1,295.00 <input type="checkbox"/>	\$ 915.00 <input type="checkbox"/>	
Part 2 (Intermediate)	Member	\$1,195.00 <input type="checkbox"/>	\$ 815.00 <input type="checkbox"/>	N/A
	Non-Member	\$1,295.00 <input type="checkbox"/>	\$ 915.00 <input type="checkbox"/>	
Part 3 (Advanced)	Member	\$1,195.00 <input type="checkbox"/>	\$ 815.00 <input type="checkbox"/>	N/A
	Non-Member	\$1,295.00 <input type="checkbox"/>	\$ 915.00 <input type="checkbox"/>	
Part 4 (Professional Development)	Member	\$ 945.00 <input type="checkbox"/>	\$ 700.00 <input type="checkbox"/>	\$ 205.00 <input type="checkbox"/>
	Non-Member	\$1,045.00 <input type="checkbox"/>	\$ 800.00 <input type="checkbox"/>	\$ 255.00 <input type="checkbox"/>

A cheque, in the amount of \$ \_\_\_\_\_ is attached, (cheques must be made payable to O.A.P.S.O.).

Please mail application and payment to:



**Derek Petch, O.A.P.S.O. Chapter Chair**  
**46 Chateau Crescent**  
**Embrun ON K0A 1W1**

**Note: Application must be received before cut-off date of May 1/17**

Any Food Allergies? \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Please note: Refunds are subject to a 20% administration fee.**



# Important Information to Applicants

The Ontario Association of Property Standards Officers is the only organization within the Province of Ontario authorized by the Provincial Government to Certify Property Standards Officers.

This is achieved by successful completion of three components:

1. Completing successfully the three OAPSO certification training programs, (Parts 1, 2, & 3),
2. Presenting proof to the OAPSO Certification Chair of two years' experience in the enforcement and/or administration of a Property Standards By-law
3. Submitting the applicable Certification Fee

The certification program is offered yearly at our annual conference and training sessions. Each certification course consists of one week of classroom instruction along with practical exercises and a final examination. As we are a Provincial Association, the venue for the annual conference and training seminar changes every year.

Accommodation is predominately in a college/university residence setting. The accommodation usually consists of two or more private bedrooms, with a shared bathroom and kitchen area. Each delegate will therefore have their own private room.

As a result of being hosted at different locations each year, the Association, its delegates and guests are required to abide by the rules of the institution.

By signing this application the applicant agrees to observe the rules of the host institution and to conduct themselves in a professional manner at all times. Any reported or observed behaviour that could bring an employer or the Association into disrepute may result in a written report being forwarded to the employer of the applicant, or the applicant may be requested to return home, with no refund or opportunity to take the course examination.

<b>OAPSO PART IV AGENDA 2017 Algonquin College, Ottawa</b>			
<b>TIMES</b>	<b>Monday May 29th</b>	<b>Tuesday May 30th</b>	<b>Wednesday May 31st</b>
09:00-10:15 (75)	Arborist (35 Minutes) Demo Unsafe Buildings (Building Services)	TBD	Pichin Engineering - MGO/Clandestine Reports are developed/drafted - interpretation and/or Municipal responsibilities - identification/collaboration/remediation of such sites
break			
10:30 - 12:00 (90)	Rooming House Legislation/Investigation	MENTAL HEALTH ALL DAY	Weed Enforcement Training (C Goddard)
lunch			
13:00-14:15 (75)	OMERS	TBD	<b>Annual General Meeting</b>
break			

# The Animal Services Officer Program

May 28 to June 3, 2017

(Separate but alongside OAPSO's Training Conference)

Location: Algonquin College, Ottawa Ont.

Trevor De Cristofaro, Jason Litoborski and Pando Stepanis have developed the first of its kind Animal Services Officer Program in Ontario.

With over 50 years combined experience, we have developed a first and second level program that will assist agencies currently running their own unit as well as those municipalities that want to establish their own service. Our first level program will be launched in Ottawa of 2017, hosted by; The Ontario Association of Property Standards Officers (OAPSO) and By-The-Law. This collaborative week long training will run alongside OAPSO's Annual Training Seminar that hosts 175-200 students, allowing you the complete OAPSO experience!

This three course program will consist of Animal Behavior, Animal Law and Animal Sheltering. There is a group project, shelter visit and an exam. A certificate of completion will be awarded to participants who achieve over 75%.

**(NOTE: This Program requires a minimum number of attendees)**

**Full week program \$1195.00 payable to: OAPSO**

**All accommodations, meals and training materials included**

**For information on the course please go to [www.bythelaw.ca](http://www.bythelaw.ca).**



## Cold Weather: Protect your Pets!

Photo by Steve-65

### Cold Weather Car Hazards

Cold weather has finally arrived in Ontario, and with it comes frosty breath, iced windows and cold cars.

Do you remember entering your car this morning, warming your hands, and turning the heat on high, but still seeing your breath come out in a cloud before you? Cars are not the warmest place to be in the winter.

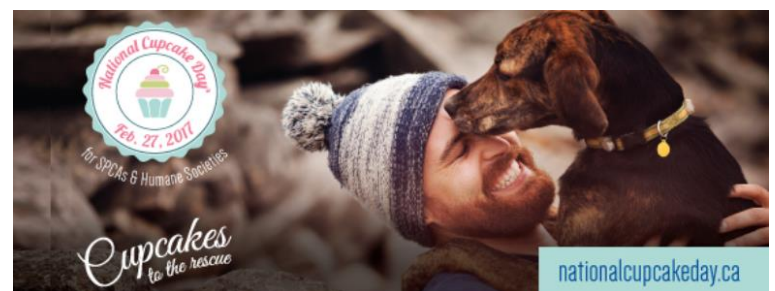
Think about how cold you felt, and then imagine your pet being left inside your car for 10, 15 minutes, while you run an errand. If it's too cold for you, it's much too cold for your pet.

Cars hold in the cold, acting like refrigerators, which could cause your dog to freeze to death.

### Other Dangers

During the colder months, outdoor cats seek warmth wherever they can find it – including your vehicles' hood. Before starting your vehicle motor, check under your hood and wheel wells, or sound the horn. This will give a warning to any cats that may be hiding around your vehicle.

For more cold weather safety tips, check out our [FACT SHEET](#).



# BY THE LAW.CA

## Animal Services Officer Certificate Program

Algonquin College Ottawa 2017

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell#: \_\_\_\_\_

Email Address: \_\_\_\_\_

Employer: \_\_\_\_\_

By The Law, its contractors and the owners of facilities and establishment(s) are committed to taking the precautions and due diligence required for the safety of all dogs, handlers and visitors. By The Law, contractors, owners of facilities and establishments will not be held responsible for any injuries to dogs or people, damage to equipment or property, lost, damaged or stolen items, equipment or property. All dogs must wear equipment that is approved by the instructor. The instructors/trainers, facility owners or representatives may refuse entry or may ask handlers, students and their dogs to leave if they feel that there is an unsafe condition or situation.

By The Law, its contractors and the owners of facilities and establishment(s), will not be held liable for any actions by any persons or animals in the facility or during any training session privately or in a group, or during any education and training program. The handler(s) are aware of the abilities of dogs and that any deviation from the instructors' direction could result in an injury or accident. Owners/handlers are responsible for their dogs' actions and those participating in classes with them at all times. Students participating in any physical training or activities are responsible for their own well-being and must understand their own physical capabilities. By the Law and its contractors are not and will not be held responsible for any personal injuries. By the Law and its contractors will not purposely place any student or animal in an unsafe position.

All classes/Training sessions and education programs are pre-paid and non-refundable. Program content is subject to change.

Animal Services Officer Program is paid in full and follows the guidelines set out by OAPSO during the ATS week. Cheques are to be made payable to: **OAPSO**

Printed Name of Student: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Cost of Program: **\$1195.00** Date of Payment: \_\_\_\_\_ Cheque #: \_\_\_\_\_

List any Food Allergies: \_\_\_\_\_ Send Payment and application to:

**Derek Petch, O.A.P.S.O. Chapter Chair**  
46 Chateau Crescent  
Embrun ON, K0A 1W1  
Derek.Petch@ottawa.ca

# 2017 ATS INSTRUCTORS

Keep a look out for some new and returning faces this year at our ATS. Your proposed Instructor Team for 2015 looks to be as follows:

## Part 1 Course

- Part 1 Construction John Lane
- Part 1 Legal Garry Anderson
- Part 1 Investigation Warwick Perrin

## Part 2 Course

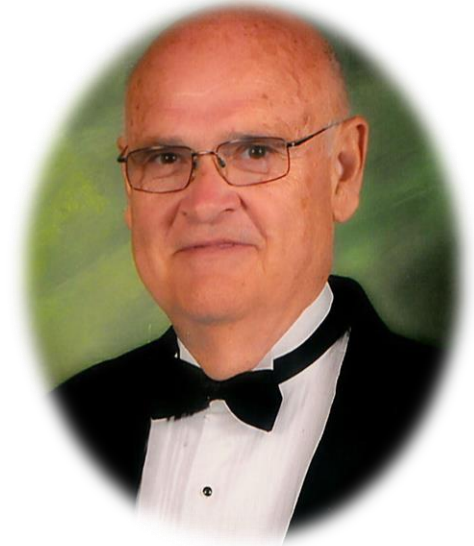
- Part 2 Construction Ken Andrus
- Part 2 Legal Joe Luzi
- Part 2 Investigation Len Creamer

## Part 3 Course

- Part 3 Construction Shelly Kunkel
- Part 3 Legal Shayne Turner
- Part 3 Investigation Philip Cassata



# Annual Bill Smith Memorial Silent Auction



**TO DONATE OR FOR MORE INFORMATION CONTACT:**

Kristen Bickers OAPSO Board of Director

519-381-0047 (C) | [ckbickers@hotmail.com](mailto:ckbickers@hotmail.com)

All Proceeds donated to Greater Ottawa Habitat for Humanity



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Ottawa Tourism



# Prevention & Health Promotion

Despite common belief, it is possible to prevent the development of food and weight preoccupation and eating disorders. It is also possible to prevent existing eating disorders from getting worse.

From learning about and improving our own self-esteem and body image, to working with others and making positive societal changes, the following information can help us to reduce the occurrence of disordered eating.

## Prevention of Disordered Eating

What is the key to prevention? Understanding that you can make a difference and that you can affect the people around you. If we work together we can stop people from hating their bodies, thinking too much about their weight, and developing eating disorders.

Your prevention project does not have to be expensive or complicated. Prevention can be as simple as:



Living a healthy life - it can inspire others.

- Focusing on health and well-being, no matter what size you are.
- Knowing the risk factors for problems with food and weight.

Prevention can also happen every time you talk to people. When you talk about food and weight problems, make sure you:

Use language and ideas that are right for the person's age.

- Take into account all the social and cultural messages people get.
- Talk to both sexes about eating disorders and unhealthy attitudes or activities.

## Ideas for Us All

Here are some additional things all of us can do:

**Model a healthy lifestyle.** When others see you eating well and being physically active in a normal, ongoing way, without preaching or over-emphasis, they will accept these behaviours as normal. You can be a role model to guide them.

**Remind people how to identify symptoms of stress:** Shallow, fast breathing; sweaty palms; racing heart; headaches or stomach-aches; a panicky sensation. Suggest things to do to calm down.

**Model and teach ways to deal with stress and conflict:** Deep breathing, progressive relaxation exercises, a solitary walk, quiet time alone, listening to or playing music. You can also teach ways to deal with stressful situations, such as:



- Make a list of the things you have to do and put them in order of importance.
- Practice talking positively to yourself to get you through the effects of a poor decision or unhappy result: it was one incident, not your whole life.
- Keep a journal to help you understand your feelings and thoughts.
- Think up new ways to cope and share them with others.

**Help others to develop self-esteem based on qualities other than physical appearance:** Comment on and affirm characteristics that contribute to the smooth working of a study group or class. Be specific with your compliments:

- Help other individuals to have realistic expectations of themselves and others.
- Encourage individuals to take ownership of their accomplishments and talents.
- Encourage and affirm personally and socially responsible behaviour.

**Don't ignore negative comments about physical appearance, including size, shape, cultural dress or race.** Do not allow belittling remarks based on racial, sexist or other stereotypes. Use them as teachable moments without shaming anyone.

**Teach critical thinking skills.** Help others learn to analyze, synthesize, apply and evaluate.

**Teach about aspects of self and life that one can influence,** and help people feel stronger and more able to cope.

**Get rid of your diet!** Fight against the main cause of eating disorders - dieting. All you need is a trash can. Put one in your office, school or home.

Get rid of all those negative products in your life. Fill it with dieting how-to guides, calorie counters, bathroom scales, diet pills, laxatives and other diet products. Be real. Free your body and your mind. Spend your money and your passion on something that matters.



**Get rid of your scale!** Numbers can be deceiving. Listen to your body. Let it tell you how healthy you are. Remember that your weight is not a measurement of your health or self-worth. Make health and vitality your goal, not a specific weight. Read about [Dieting Facts & Fiction](#) and how diets that restrict calories are harmful to your emotional and physical health.

**Avoid labelling food "bad," "sinful," or "junk food."**

Labels like this can make you feel guilty or ashamed for eating "bad food". If we think this way, we can restrict, and then binge, on certain foods.

Remember that a healthy diet includes both regularly eating nutritious food and occasionally eating less nutritious, high calorie food. Use different labels for food like "sometimes food" and "everyday food."



**Do not encourage or laugh at jokes that make fun of a person's size or body.** Find a direct and gentle way to say that a person's worth and morality are not related to how they look.

**Criticize the culture that promotes unhealthy body image, not your self.** Look at how encouraging people to dislike their bodies helps to sell products. Even young children can understand this. Encourage children to question, evaluate and respond to the messages that promote unhealthy body image and low self-esteem.

**Tell the media what you think: they do listen.** Write a letter to the editor of a newspaper, call a TV station, radio station or newspaper. Let them know what you think of their advertisements, articles, stories, etc. Organize a shredding table at a local community centre and invite the public to bring and shred their most despised adverts and articles. Provide a paper shredder or scissors and a wastepaper basket. Invite the media.

**Tell advertisers how much you appreciate positive advertisements.** This increases the likelihood of them using more inclusive and real images.

**Celebrate Eating Disorder Awareness Week (EDAW) and International No Diet Day (INDD) in your community.** For ideas and information see [Ideas for EDAW](#).



wiseGEEK



**Canadian Mental Health Association**  
*Mental health for all*

## Instructor Recruitment

OAPSO INSTRUCTOR RECRUITMENT NOTICE REMAINS POSTED ON OUR WEBSITE - AT THE CERTIFICATION TRAINING TAB.

THE NEED FOR CONSTRUCTION INSTRUCTORS IS THE MORE URGENT NEED FOR OAPSO AT THIS TIME - THE SEARCH FOR CANDIDATES CONTINUES.



## Property Standards Appeal Committee Training

**OAPSO** continues to deliver its Property Standards Appeal Committee training program to committee members and Committee support staff. The Program is half-day in length and the cost is \$51/attendee.

Please be aware that we need a minimum of 10 registrants. For smaller municipalities, please contact neighbouring municipalities as well, to conduct the session, so that we can capture as many Committee members and staff as possible while holding the session in their particular area.

Registration can be arranged by contacting OAPSO Professional Development Chair, Catherine Goddard

The course content will include;

- Enforcement
- The Bylaw
- The Property Standards Order
- The Legislation (The Building Code Act)
- The Committee
- The Hearing itself
- Appeals
- Case Law

Did you know that the OAPSO Certification, Part IV and the Regional Conference Count towards you points?



Home Maintenance Credits

## Continuing Professional Development Program credits

### Requirements for Maintaining Certification

1. Each Member is responsible for maintaining their Certification.

(a) remain in good standing with the Association, and

(b) acquire the necessary Continuing Professional Development Program Credits.

(c) This program will require 60 credits over 3 years but will provide more flexibility in terms of how credits can be earned.

(If you are newly Certified you are **"NOT"** required no Continuing Professional Development Program credits for that current cycle)

(Continuing Professional Development Program credits **ONLY** apply to Members who are certified "CBCO" or "BCQ.")

### When will the enhanced CPDP program be implemented?

Implementation will be January 1, 2017. The 1st CPDP cycle will begin on January 1, 2017 and end on December 31, 2019.



ONTARIO ASSOCIATION OF  
PROPERTY STANDARDS OFFICERS INC.



## Advisory Notice of Proposed Amendment to OAPSO By-law # 1-2012

and

## Advisory Notice of Proposed Records Classification and Retention By-law

January 30, 2017

Attn: Members of the Ontario Association of Property Standards Officers (OAPSO)

Please be advised that the Board of Directors for the Association is proposing the following amendment to OAPSO By-law # 1-2012. The proposed amendment will be formally presented to the membership at the 2017 OAPSO Annual General Meeting on May 31, 2017 at Algonquin College, Ottawa, ON.

That the definition of a Property Standards Officer in OAPSO By-law # 1-2012 be amended as follows:

### **Current Definition:**

PROPERTY STANDARDS OFFICER (PSO): Shall mean an individual who is employed by any level of government either through direct employment or through a contract for service and who is engaged in the administration or enforcement of legislation governing the maintenance, occupancy, repair, and improvement of property and the environment.

Proposed Definition:

### **PROPERTY STANDARDS OFFICER (PSO):**

Shall mean an individual who is employed by any level of government either through direct employment or through a contract for service and who is engaged in the administration or enforcement of legislation governing the maintenance, occupancy, repair, and improvement of property or the environment, and shall include a person who is directly responsible for the supervision of those individuals.

The purpose of this amendment is to clarify the definition to ensure that managers, supervisors, and others who direct, provide guidance, and instruct Property Standards Officers during the course of their day-to-day duties continue to qualify for certification as Certified Property Standards Officers.

Additionally, please be advised that the Board of Directors for the Association is proposing a to bring forward a Records Classification and Retention By-law. The purpose of the by-law is to provide a mechanism for the Association to classify, retain, and in some cases destroy, records of the Association. To view the proposed by-law, please visit the Association's website at [www.oapso.ca](http://www.oapso.ca). This by-law will be formally presented to the membership at the 2017 OAPSO Annual General Meeting on May 31, 2017 at Algonquin College, Ottawa, ON.



# OAPSO VOTING PROCEDURES

Schedule EE provides a clear understanding of the requirements for the membership regarding voting procedures.

A copy of the relevant Schedule is attached below. Please remember it is the responsibility of each member to ensure that they are listed as a member in good standing in order to fully participate in the business of the Association.

## SCHEDULE "EE"

### BALLOT VOTING

**PURSUANT TO ARTICE 6.03**, No municipality or other corporation having paid a corporate rate shall be entitled to carry more than the prescribed number of votes as indicated below:

POPULATION	VOTES
Less than 15,000	1
15,001 to 50,000	2
Over 50,000	2 plus 1 for every 50,000 in population, or portion thereof in excess of the first 50,000

1. A Full Individual Member shall be allotted a single vote.
  2. Voting privileges for full members whose municipality or other corporation has paid a corporate rate for membership shall have their total number of votes apportioned according to the above schedule.
  3. Municipal and non-Municipal corporations or unincorporated associations which have paid a rate as set out in this by-law shall designate, in writing, the names of the persons who will represent the corporation or association, at all meetings of the membership. Only those designated persons are eligible to participate in the business affairs of the Association.
  4. Pursuant to section 2.01, Associate and Honourary members shall not have a vote in the affairs of the Association. It shall be the responsibility of each municipality or other corporation which has paid a corporate rate to designate those persons in their employ who are Full, Associate and Honourary members.
  5. A Life Member shall be allotted a single vote.
  6. A Venerable Member shall be allotted a single vote.
  7. A Member of the Board of Directors shall be allotted a single vote. If the Director's membership was paid at a corporate rate, then the Director's vote shall be separate and distinct from the total votes allocated to that municipality.
  8. A member must be present in order to vote on any matter. Absentee or proxy ballots are not permitted.
  9. Corporate members in excess of the allotted number permitted, may participate in the business of the Association but have no vote.
- ### VOTING STATUS
10. The Membership Chair shall determine the eligibility of any member wishing to stand for election to the Board of Directors or nominate another member for election by no later than 24 hours prior to the commencement of the Annual General Meeting.
  11. Only Members in Good Standing shall be eligible to nominate a member for election to the Board of Directors.
  12. Only Members in Good Standing may be nominated for election to the Board of Directors.
  13. Any Candidate or their nominators found to be Not In Good Standing shall be disqualified from consideration for election or nomination.
  14. 24 hours prior to the commencement of the Annual General Meeting the Membership Register shall be deemed closed and no further changes shall be made to it until after the close of the Annual General Meeting.

Mr. Italo Joe Luzi  
 President, OAPSO  
 c/o Municipal Licensing and Standards  
 City of Toronto  
 2<sup>nd</sup> Floor, 5100 Yonge Street, North York Civic Centre  
 North York, ON M2N 5V7



November 4, 2016

**Subject: OAPSO Enhancement Awards**

Dear Italo,

On behalf of the President & Board of Directors, I extend Congratulations! At the recent meeting of our CMM Accreditation Committee, November 4, 2016, in Cambridge, a member of your Association was awarded his CMM designation with your Property Standards enhancement:

**Philip Cassata**  
*Prosecutor & Acting Manager, Prosecutions, City of Guelph*

The next meeting of the CMM Accreditation Committee is scheduled March 3, 2017 with a submission deadline of **February 17, 2017** to ensure an accurate evaluation.

I will bring the President's congratulatory letter for you to sign at your session in Cambridge on November 25, 2016. I've included an updated list of all your awards for your retention.

OAPSO has now achieved 39 awards in 33 Municipalities, congratulations on your Association's achievement. Thank you, once again, for your support in our ongoing accreditation partnership.

If further presentations or information sessions would help your Board or Committees access the CMM accreditation, particularly the OAPSO enhancements, I would welcome the opportunity.

Cordially,

Bill McKim  
 Executive Director

*Enclosure*

*c.c. Kevin Narraway, CMM II Property Stds Professional, MLE Executive  
 Catherine Goddard, CMM II Property Stds Professional*

**CMM Accreditation Committee**

**Peter Lennox**  
 CMM III Police Executive  
*Chair*  
 Unit Commander  
 Toronto Police College

**Norman Scarratt**  
 CMM III Court Executive  
*Vice Chair*  
 Municipal Court Managers' Association

**Normand Beauchamp,**  
 CMM III Fire Svc Exec., Emerg Mgt Pro,  
 Fire Supp Pro, Fire Prev Pro, Fire Trg Pro  
 Fire Chief,  
 Smiths Falls

**John Prno**  
 CMM III EMS Executive  
 Deputy Chief-Operations  
 Middlesex-London EMS

**Kelly Serson**  
 CMM III Fire Svc. Exec., Fire Trg Pro  
 Director, Emergency Services/Fire Chief  
 Township of Hamilton

**Catherine Goddard**  
 CMM II Property Stds Professional  
 Supervisor, Property Stds  
 Brampton

**Katherine Branton**  
 CMM III Emergenc Mgt Professional  
 Mgr, Office of Emerg Preparedness  
 York University

**Justin Harris**  
 CMM II MLE Professional  
 MLEO, Property Stds Officer  
 Kitchener

**Candace Goudy**  
 CMM III  
 Branch Manager  
 Employment & Income Support  
 Region of Waterloo

**Sharon Walker**  
 CMM III Emergency Mgt Professional  
 Manager, Emergency Planning  
 City of Vaughan

**Heather Crewe**  
 Manager, Professional Development  
 & Training  
 Ontario Good Roads Association

**Laura Fairley**  
 Education Coordinator  
 Institute of Housing Management

**Jane Albright**  
 CMM III HR Professional  
 Commissioner of HR & Citizen Service  
 Region of Waterloo

**Ben Trendle**  
 Captain of Fire Prevention  
 Niagara Falls

**Bill McKim**  
 Executive Director

618 Balmoral Drive  
 Oshawa, ON L1J 3A7  
 (905) 434-8885  
[www.ommi.on.ca](http://www.ommi.on.ca) [ommi@bellnet.ca](mailto:ommi@bellnet.ca)



## Property Standards

### CMM Accreditation Enhancements



#### CMM III Property Standards Professional

	<u>Municipality*</u>	<u>Date</u>
Len Creamer	Clarington	11/07
Ken Andrus	Port Hope	11/07
Randy Berg	Niagara on the Lake	05/09
Garry Anderson	Brantford	05/09
Stephen Kinsella	Tecumseth	05/09
Edward VanderWindt	Haldimand	10/09
John Popple	Wasaga Beach	05/08 & 05/09 **
Aaron Sloan	Kawartha Lakes	02/10 & 06/15

#### CMM II Property Standards Professional

Al Peach	Windsor	05/08
Gerald Spencer	Innisfil	11/07
Christel Meyer	Niagara Falls	10/08
Randy Charlton	Haldimand	10/08
Walt Peacock	King	10/08
Catherine Goddard	Brampton	05/11
Jennifer Nichols	Tay	05/12
Todd Wilkinson	Markham	05/12
Daniel Vincent	Markham	05/12
Andre Gratton	Uxbridge	10/12
Kevin Narraway	Whitby	03/13
Mark Russell	Smiths Falls	10/13 & 03/14**
Rudy Puyo	Milton	06/14
Annette Lees-Bauml	Kingston	02/15
Derek Hill	East Gwillimbury	03/16
Andrew Eldridge	Brantford	06/14, 06/16*
Philip Cassata	Guelph	11/16

#### CMM I Property Standards Professional

Noreen Knight	Caledon	05/08
Kimberly Thompson	Pickering	10/08
Robert Scruton	Innisfil	05/10
Cameron Castator	Wasaga Beach	02/11
Andrew Loch	Wellesley	02/12 & 10/12
Jesse Edsall	Durham	10/13
Mike Coe	New Tecumseth	03/14
Matt Richardson	Fort Erie	06/14
Brent Lee	Bradford West Gwillimbury	06/15
Matthew Gill	Newmarket	06/15
Patrick Briere	Fort Frances	06/16

#### CMM Property Standards Professional

Deb McCulloch	East Gwillimbury	02/10
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#### CMM Property Standards Specialist

Ross Molinaro	St. Thomas	02/15
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39 Awards/ 33 Municipalities

\* Municipality at Award date

\*\* CMM only

Nov/2016



# 2017 OAPSO MEMBERSHIP APPLICATION

## MEMBERSHIP TYPE:

**Individual-** Municipality: \_\_\_\_\_

Full Membership - \$72.00 Individual Member (1 vote)

**Associate-** Associate Membership - \$28.00 Individual Member (no vote)

**Venerable-** Venerable Membership- \$28.00 Individual Member (1 vote)

**Corporate-** Municipality: \_\_\_\_\_

• **Population** \_\_\_\_\_ Fees are listed in the chart below based on population

POPULATION	ANNUAL FEE	VOTING DELEGATES
Less than 15,000	\$72.00	1 vote
15,001 to 50,000	\$135.00	2 votes
Over 50,000 population	\$135.00 plus \$72.00 for every 50,000 in population (or portion thereof)	1 vote for every 50,000 population (or portion thereof)

**VERY IMPORTANT:** In order to ensure the accuracy of our records for Membership Cards, please provide an *updated* list of ALL individuals in your municipality who are involved in property standards enforcement and wish to be included in the corporate membership, as well as their positions within the municipality and their *email address*.

• **Number of Members for this Corporate Membership** \_\_\_\_\_

## MAIN CONTACT PERSON: (example - Manager of Property Standards and/or Bylaws)

\_\_\_\_\_ Last First Initial

EMAIL \_\_\_\_\_

JOB TITLE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

BUSINESS PHONE \_\_\_\_\_ FAX# \_\_\_\_\_

Please note that voting at the Annual General Meeting is restricted to paid members only.

**Please return this form and the staff list with your payment, made payable to –**

Ontario Association of Property Standards Officers Inc.

c/o James Lefebvre C.P.S.O., Director - Membership Chair

220 Algonquin Blvd E, Timmins, ON P4N 1B3

Email james.lefebvre@timmins.ca



## APPLICATION FOR CERTIFIED PROPERTY STANDARDS OFFICER CPSO

Certification is available to any Full Member or Corporate Member in good standing with the Ontario Association of Property Standards Officers (OAPSO) who meets the qualifications. Full details of the qualification for the CPSO Certification please see the website [www.OAPSO.ca](http://www.OAPSO.ca)

NAME:		
EMAIL:		
TITLE:		
MUNICIPALITY/EMPLOYER:		
MAILING ADDRESS: (PLEASE PROVIDE A COURIER FRIENDLY ADDRESS)		
CITY:	PROVINCE:	POSTAL CODE:
TELEPHONE NUMBER:	FAX:	
EMAIL:		
Signature:	Date:	

### Application Check List

**1. Start date in Property Standards \_\_\_\_\_ (must have 2 years' experience)**

- Letter from *your supervisor, HR department or Municipal Clerk* outlining your duties as a Property Standards Officer OR in the field of Property Standards either in enforcement, management or administration.

**2. Completed the Training or Challenge Exam**

- Successfully completed the multi-stage O.A.P.S.O. training courses
- Copies of all certificates or letters indicating successful completion are attached.  
Part 1: *(year completed)* \_\_\_\_\_ Part 2: *(year completed)* \_\_\_\_\_ Part 3 *(year completed)* \_\_\_\_\_

**OR**

- Successfully completed a Challenge Exam administered by OAPSO  
Date of Exam: *(year completed)* \_\_\_\_\_ Name of Proctor: \_\_\_\_\_

- Copy of the O.A.P.S.O. certificate indicating that you successfully passed the challenge exam.

**3. Your OAPSO Corporate or Individual Membership is in good standing **Y / N** (please circle)**

**4. Mail completed application form, the one-time application fee of **\$120.00****

**Made payable to**

Ontario Association of Property Standards Officers (OAPSO)

[C/O Shelly Kunkel CBCO, C.P.S.O](mailto:C/O Shelly Kunkel CBCO, C.P.S.O)

Director - Membership and Certification Chair

City of Brantford, 100 Wellington Square, Brantford, ON N3T 2M2

**Full payment and all relevant documentation must accompany this application**



From Left to Right (Front Row): Kim Bimm, Kristen Bickers, Italo Joe Luzi, Shelly Kunkel, Catherine Goddard, Craig Calder and James Lefebvre. (Back Row): Derek Petch, Kevin Narraway, Phillip Cassata, David Chatwell, Warwick Perrin and Trevor De Cristofaro

## 2015 ADVERTISING RATES



To place an advertisement in our Newsletter "The Property Standard", please contact the Editor Kristen Bickers with your request: [ckbickers@hotmail.com](mailto:ckbickers@hotmail.com)



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